



MELKSHAM WITHOUT PARISH COUNCIL
Clerk: Mrs Mary Jarvis BA Hons. (Local Policy)

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11th June 2012

Dear Members,

You are cordially summoned to attend the next full Council Meeting of Melksham Without Parish Council which will be held, D.V. next **Monday 18th June 2012 at First Floor, Crown Chambers, Melksham at 7.00 p.m.** to consider the Agenda below. Minutes of the Annual Council held on 21st May are enclosed, together with the Minutes of the Finance Committee Meeting of 28th May. Minutes of the forthcoming Planning Committee and Sports Field Working Party Meeting of 11th June will be sent by email, with hard copies available at the Meeting.

Yours sincerely,

Clerk

REVISED AGENDA

1. Welcome and apologies
2. To receive Declarations of Interest
3. Public Participation
4. a) To approve the Minutes of the last Planning Committee Meeting held on 11th June
b) Any matters arising
5. a) To consider any planning applications received

b) Planning Correspondence
(i) Sustainable Communities Act – response from Duncan Hames MP
6. Audit and financial matters
 - a) To note receipts & approve accounts for payment, inclusive of grant payments
 - b) –Report of Internal Audit Monday 11th June
 - c) *To approve revised Statement of accounts*
 - d) To approve the Annual Return 31st March 2012 – accounting statement & annual governance statement
 - e) Purchase of Electric Comb Binding Machine £99

f) Account English Landscapes re Western Way roundabout – report

7.
 - a) To confirm the Minutes of the Finance Committee Meeting held 28th May
 - b) Any matters arising
 - (i) Min. 45/12 Outstanding grant matters
 - (ii) Min 50/12 Sports Field - Revised spreadsheet maintenance costs
 - (iii) Min.50/12 Report re projected Pavilion costs
 - (iv) Min.48/12 (b) and (d) Allotment rents and account**
 - (v) To approve Finance Committee recommendations**
8.
 - a) To approve Minutes of the Bowerhill Sports Field Working Party 11th June
 - b) To approve the Sports Field Working Party recommendations
 - c) Matters arising
 - (i) To formally approve and sign the Deed of Dedication of the Sports Field as a Jubilee Field under FIT Scheme** - Formal Opening of Jubilee Field
 - (ii) Steering Meeting to set up Joint Jubilee Field Management Committee
 - (iii) To formally withdraw the Bowerhill Sports Field Village Green application**
9.
 - a) To approve the Minutes of the Annual Council 21st May 2012
 - b) Matters arising
 - (i) Min.17/12 Neighbourhood Plan Workshop 23rd June
 - (ii) Min.24/12 Request for removal of BT Box – reply
 - (iii) Min.29/12 Falcon Way roundabout – to note email from Tim Woolford
 - (iv) Min 36/12a New litterbins, Beanacre -to note sites – further sites for spare litter bins from Golf Course
 - And any other matters arising*
 - (v) To note Insurance additions - Sports Field**
10. Highway Items
 - a) *(Deferred item)* Snarlton Lane motorbike issue
 - b) *(Deferred item)* Request for 20 m.p.h. speed limit Whitley in 1st and Middle Lane
 - c) Proposed speed Limit A3102(part) & new Distributor road east of Melksham
 - d) Lorry park, Bowerhill – response from Danny Jones
 - e) Traffic Report for Week commencing 4th June
11. Melksham Area Board and SCOB
 - (i) Joint Meeting 19th June
 - (ii) Chairman's Report from Area Board Meeting 6th June
12. General Correspondence *for action*
 - (i) Wiltshire Council new Dog Control Orders –
 - a) Fouling of land by Dogs
 - b) Dogs Exclusion
 - c) Dogs on Lead by Direction
 - (ii) Localism Act 2011 – New standards Framework Proposals Consultation
To formally adopt the Wilts. Council draft Code of Conduct and the subsequent final Code of Conduct when approved (26th June?) & available.
 - (iii) Annual Civic Service Invitation Sunday 1st July at 2.30 p.m.

The following item may be held in committee

(iv) Subsidence Claim, Shaw – report

13 General Correspondence *for information*

- a) CPRE – Annual Report 2011 -2012
- b) Energy Bill – letter from Sustainable Energy Partnership
- c) Walk Ten for Cancer Saturday 1st September
- d) Wiltshire Online Programme – Briefing note
- e) Wilts and Berks Canal Partnership – Minutes of last meeting 8th March & Notice re Queens Award for Voluntary Service